



Packmoor

Ormiston Academy

Extended Schools Policy

Date adopted: 1/8/2016

Next review date: *[Insert date]*

Packmoor Ormiston Academy

Extended Schools Policy

Extended Schools provide a range of services and activities, often beyond the school day, to help meet the needs of children, their families and the wider community.

Aims and Objectives

We aim to:

- Provide as many varied opportunities for our pupils, parents and carers to develop their learning in a safe and supportive environment both during and outside the normal academy day.
- Ensure all activities provided at our academy, either directly or through a third party, are stimulating and increase self esteem and confidence.
- To develop and enhance the life skills and opportunities which will help our community to participate more effectively by thinking in more creative and structured ways.
- Become a focal point for community learning, where children and families feel comfortable and confident to participate.

Vision

To develop links with the local community, Church, Schools, Businesses, Health and other organisations through the delivery of Extended Services in and around our area. To develop the academy to be in the heart of the community with access to all from the youngest to the oldest.

Benefits of Extended Schools

The development of Extended Services in and around School will help to deliver the five outcomes of Every Child Matters, and provide a focal point for Parents, Carers and the wider community to engage with.

Participation in the life of Extended Schools has shown us that:

- Parents are more confident and happy to engage with school staff and their children's learning
- Pupils have greater self-esteem and are ready to participate in the learning day
- Participants have enhanced social skills.

Ethos

It is vital to achieve the right ethos for any Extended Service. The atmosphere should be relaxed and inclusive. It is important that professional standards be maintained at all times to ensure a consistent approach and the behaviour code is adhered to by all personnel.

Role of Extended Schools Manager

- To offer a wide range of extra curricular activities to children, and their families.
- To liaise with providers, both in-house and external, ensuring quality standards are maintained.
- To ensure relevant information about extended services and associated activities is put into newsletters and on notice boards.

Providers

Providers delivering extended services will be party to Partnership agreements and where appropriate, Service Level Agreements which outline management arrangements and quality standards for the delivery of services at our school. All providers will be subject to CRB checks, and professional registration to organisations such as OFSTED will be sought. These arrangements will be supported by robust lettings agreements where charging is applicable.

Involving Community

In order to deliver Extended Services it is essential to consult with as wide a population as possible and ensure the development of new provision is based on a needs assessment.

Involving the community in the development and delivery of services greatly contributes to the quality and effectiveness of home-school relationships and the schools role within the wider community.

Equal Opportunities

Extended Schools is inclusive and does not discriminate by gender, race, culture, beliefs or ability.

See equal opportunities policy

Training and Staff Development

If it is deemed necessary that programmes will benefit from effective training for tutors and helpers who may come from a range of backgrounds and have differing levels of confidence training could be offered. This could be provided through county run courses, as well as opportunities being given to get together and share/discuss good practice. They will also be encouraged to seek advice and support from people with the correct expertise. It is expected that external providers will have the correct expertise and have kept in line with current standards.

Monitoring and Evaluation

This will be achieved through:

- Completion of an attendance register for each service

- An evaluation sheet for staff/providers to complete, commenting on attitudes, success, problems
- An evaluation meeting involving all providers of Extended Services
- Visits by SLT and others (e.g. governors to various activities).
- A data base of essential information of participants attending activities.

Funding

If funding is necessary to maintain a club, group or service it will be applied for from a suitable source.

Health and Safety

Health and safety issues, which include child protection, should be of prime concern to all club organisers. Some activities, by their very nature, can be more hazardous than others and particular care should be taken when organising certain forms of provision, e.g. outdoor activities and the use of specialist equipment.

For further guidelines, please refer to the Health and Safety Policy.

Issues of conduct/behaviour will be dealt with in line with the schools behaviour policy to ensure consistency. All people taking or helping at clubs will be reminded of the content of the School Behaviour policy.